



How to sign up for Paperless Billing

Paperless Billing is a great way to help reduce the amount of paper mail that you receive as well as making your account easier to manage.

Getting Started

Log into your account at <https://services.medfordwater.org> and click on the “Paperless Billing Settings” link on the left menu.



This will bring up the Paperless sign up page. On this page you can select which accounts you would like to enroll in Paperless billing. If you have multiple accounts they will be listed here as well.

Click on “Yes” next to the accounts that you wish to enroll:



Paperless

Going Paperless saves time and money by eliminating the need for paper printing and mailing of invoices and payments. [Need help with this feature?](#)

Account #	Type			Status
12345678-1234567	Water	<input checked="" type="radio"/> Yes	<input type="radio"/> No	Not Paperless

 Save my changes

Click on “Save my changes” when you are finished.

Once you save your changes you will be sent an email confirming that you would like to sign up for Paperless Billing. After reading the message you must click on the “Complete Registration” link that was included in the email to finish registering.